

HKBK COLLEGE OF
ENGINEERING
www.hkbk.edu.in

HKBK College of Engineering

(Affiliated to Visvesvaraya Technological University, Approved by
AICTE, New Delhi)

#22/1, Opp. Manyata Tech park, Nagawara, Bangalore -570045, Karnataka

Ph: Direct +91-80-25441722 (Office)

Email : principal@hkbk.edu.in Website : www.hkbk.edu.in

**Statutory Declaration under
Section 4(1)(b) of the
RTI Act, 2005**

COMPLIANCE UNDER SECTION 4(1)(B) OF THE RTI ACT, 2005

Central Government Act

Section 4(1)(b) in The Right To Information Act, 2005

- (i) the particulars of its organisation, functions and duties;
- (ii) the powers and duties of its officers and employees;
- (iii) the procedure followed in the decision making process, including channels of supervision and accountability;
- (iv) the norms set by it for the discharge of its functions;
- (v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;
- (vi) a statement of the categories of documents that are held by it or under its control;
- (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;
- (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
- (ix) a directory of its officers and employees;
- (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;
- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;

1. *The particulars of the organization, functions and duties*

	<i>Title</i>	<i>Details</i>
1.	Name of the organisation	HKBK College of Engineering
2.	Year of Establishment	1997
3.	Postal Address of the organisation	Opp.Manyata Tech park, Nagawara, Bangalore - 560045, Karnataka
4.	Website	www.hkbk.edu.in
5.	E- mail	principal@hkbk.edu.in
6.	Phone No.	Principal : +91-80-25441722
7.	Fax No.	+91-80-25443813
8.	Approval and affiliation	Permanently Affiliated to Visvesvaraya Technological University, Belagavi Approved by AICTE, New Delhi
9.	The founder	Mr.C.M Ibrahim
10.	Director	Mr.C M Faiz
11.	The Principal	Dr. M. S .Bhagyashekar

Working Hours : 8:00 a.m. to 5:00 p.m. (Monday to Friday)
8:00 a.m. to 12:30 p.m. (Saturday)

Courses Offered (UG)

1	Civil Engineering
2	Mechanical Engineering
3	Electronics and Communication Engineering
4	Electrical and Electronics Engineering
5	Computer Science and Engineering
6	Information Science and Engineering

Courses Offered (PG)

1.	M B A
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Brief History and Background of the Institute

HKBK College of Engineering is ranked among the top ranking engineering colleges in Bangalore, offering a wide range of undergraduate, postgraduate and doctoral programs in Engineering & Management. It persistently seeks and adopts innovative methods to improve the quality of higher education on a consistent basis. The campus has a cosmopolitan atmosphere with students from all corners of the globe. HKBKCE is located in the serene atmosphere on the north side of Bangalore, opposite to the largest IT Park, Manyata Tech Park.

HKBK College of Engineering is recognized for its excellent faculty with their dedication to teaching and the researching of new knowledge.

Learning is an enjoyable experience here, with experienced faculty, inspiring libraries and stimulating discussion rooms, large playgrounds and state-of-the-art labs. HKBKCE's academic strength is reflected by the consistent above 95% university pass percentage and securing University ranks.

Faculty from all streams enables students to receive personalized attention all the times. Faculty is accomplished researchers, and industry experienced ideal for good mentoring and corporate connections.

Vision: "To empower students through wholesome education and enable the students to develop into highly qualified and trained professionals with ethics and emerge as responsible citizen with broad outlook to build a vibrant nation."

Mission:

- To achieve academic excellence through in-depth knowledge in science, engineering and technology through dedication to duty, innovation in teaching and faith in human values. Be the most preferred choice of students, faculty and industry
- To enable our students to develop into outstanding professionals with high ethical standards to face the challenges of the 21st century.
- To provide educational opportunities to the deprived and weaker section of the society, to uplift their socio-economic status.

HKBKCE is a self-financing institution and is run by the fee collected from the students. Any shortfall in fund in respect of the building construction & maintenance and other infrastructure development is met by Karnataka State Muslim Federation (Regd.) which is supported by philanthropists.

Functions

The functions of the institution are to:

- Offer Engineering and Management Education.
- Offer effective Learning - Teaching - Learning process & Evaluation.
- Produce technically competent, quality conscious engineers. Pursue demand driven research.
- Start centre of excellence in thrust areas in each of the academic departments.
- Encourage innovations talent in students, alumni, faculty and others through incubation centers.
- Strengthen industry- institute- interaction.
- Help students for personality development and career guidance.
- Increase percentage of campus placements.
- Take up extension activities for rural development.

Duties

- To get affiliation renewed by VTU, Belagavi.
- To get approval for continuation of academic autonomy by UGC and VTU.
To get extension of approval by AICTE.
- To get accreditation by NBA immediately after the expiry of accreditation period approved.
- To get accreditation by NAAC.
- To satisfy all the applicable statutory requirements.

2. *The powers and duties of the Principal, Deans, Heads of Departments and Controller of Examinations and others*

Displayed in our website www.hkbbk.edu.in

3. *The procedure followed in the decision making process, including channels of supervision and accountability*

The institution, Director, Principal, Heads of Departments, faculty and staff members follow the procedure laid down in the rules and regulations.

4. *The norms set by it for the discharge of its functions*

The institution and its officials are discharging the functions and duties as per statutory requirements and rules and regulations of the Management.

5. *The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions*

- i. Service rules for employees
- ii. Duties and responsibilities of faculty and staff
- iii. Examination manual
- iv. Rules and regulations of academic programme
- v. Land records
- vi. Approved building plans
- vii. Approvals from AICTE and VTU

6. *A statement of the categories of documents that are held by it or under its control*

- Files relating to correspondence
- Approvals from AICTE and VTU
- Annual reports
- Minutes of meetings of councils and committees
- Budget and Budgetary Allocation Files
- MoUs with industries and institutions
- Admission of students and students details
- Placement records
- Details of sponsored projects – completed / ongoing
- Patents – applied / granted

7. *The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to formation of its policy or implementation thereof*

The members of public have informally offered suggestions, which are taken with all earnestly and implemented. The parents of students have also informally offered suggestions with regard to announcement of results and others which were implemented. The workshops, seminars and talks are planned to spread public awareness.

8. *A statement of Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public*

The committees constituted are :

- Governing Council
- Academic Council
- Research Advisory
- Council Intellectual
- Property Cell
- Internal Quality
- Assurance Cell
- Board of Studies
- Board of Appointment Committee
- Purchase Committee
- Anti-ragging Committee
- Anti-sexual Harassment Committee

The composition of all the committees and proceedings are displayed in our website www.hkbk.edu.in

9. *A directory of its officers and employees*

Available in Institute's Hand Book cum Work Planner.

10. *The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations*

The details of monthly remuneration paid to officers and employees are available in the Salary Acquaintance Register.

11. *The budget allocated to each of its departments, indicating the particulars of all plans, proposed expenditures and reports on disbursements made*

Available in our website www.hkbk.edu.in

12. *The name, designations and other particulars of the Public Information Officers*

The Principal, HKBK College of Engineering, Bangalore