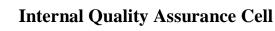
HKBK COLLEGE OF ENGINEERING



Date:22-06-2021

Date of Meeting:22-06-2021 Agenda for the Meeting:				
1	FDPs/ Workshops	IQAC Head		
2	FDPs/ Seminars	IQAC Head		
3	Academic Performance	IQAC Head		
4	CO attainment calculation	All HODs		
5	HOT skills for students	All HODs		
6	Academic Auditing	IQAC Head		
7	Student satisfaction survey	Principal		

Minutes of meeting: -

Agenda point	Summary of discussion	Responsibility
& description		
FDPs/ Workshops	 Four-day national level workshop on HOT was conducted in March. FDP on modern trends in engineering technologies 	All HODs
	was conducted in June. • FDP on Advanced Embedded Systems was	
	conducted in April. • Awareness Program on NIRF was conducted in	
	February to ensure registration for NIRF.	
FDPs/ Seminars	• A seminar series on AICTE initiatives will be planned and several faculties have consented to deliver lecture on AICTE initiatives.	All HODs
	• A proposal is submitted for 5-day ATAL FDP to AICTE.	
Academic Performance	• Results of odd semester exams were not up to the mark. HODs are advised to initiate steps to strengthen the mentoring process to ensure better results.	All HODs and faculties
	• Different teaching pedagogies are used to meet the requirements of students from different backgrounds. Remedial classes are done to urge slow learners to	
CO attainment	adapt to learning techniques.	A11 HODs
CO attainment calculation	• To calculate CO attainment an indirect tool in the form of course survey is introduced.	All HODs
	Faculties were urged to calculate CO attainment	

	student wise for all courses.	
HOT skills for students	To develop HOT skills among students, IA question papers framed to cover all levels of revised Blooms Taxonomy 1-6. COE is strictly adhered to, and IA tests ensures all CLOs are met through various assessment methods.	All HODs
Academic Auditing	Academic auditing for 21-22 is planned in Aug/ Sept.	IQAC Head and Principal
Student satisfaction survey	Principal suggested to float the satisfaction survey to students and collect the feedback from students to take corrective measures.	All HODs and faculties

Members Present:

- 1. Dr. M S Bhagyashekar, Principal, IQAC Chairman
- 2. Prof. Hussain Ahmed, Head of Department [ECE], IQAC Coordinator
- 3. Dr. R. Loganathan, Head of Department [CSE], Member
- 4. Dr. A Syed Mustafa, Head of Department [ISE], Member
- 5. Dr. C S Nagabushana, Head of Department [Mathematics], Member
- 6. Prof. Mahaboob Tabriz, Head of Department [ME], Member
- 7. Prof. Vanaja V, Head of Department [MBA], Member
- 8. Prof. Zahira Tabassum, Associate Professor [ECE], Member
- 9. Prof. Abdul Latheef, Assistant Professor [Civil], Member
- 10. Mr. Manzoor, A. Khan, Secretary, HKBKGI, Member from Management
- 11. Prof. Malashree G, Assistant Professor [EEE], Member
- 12. Mrs. Ishrat Begum, Corporator, BBMP, Member
- 13. Mr. Gurupreeth Singh, Director, Edgate Technologies Pvt. Ltd, Member
- 14. Ms. Arshia Salma, Principal, Shaheen Falcon PU College, Member
- 15. Mrs. Farha Hameed, Alumni, HKBKCE, Member
- 16. Ms. Farhat Bhat,6th sem CSE, Member

IQAC Coordinator