



HKBK COLLEGE OF ENGINEERING

Internal Quality Assurance Cell

Date: 09-09-2021

CIRCULAR

Dr. Bhagya Shekar
Principal
Prof. Hussain Ahmed
IQAC Coordinator
Mr. Manzoor Ahmed Khan
Secretary HKBKGI
Dr. Syed Mustafa A. *MSA*
HOD, ISE
Dr. Salim Shariff *SS*
HOD, ME
Dr. C. S. Nagabhushana *CSN*
HOD, Mathematics
Prof. Zahira Tabassum *ZT*
Asso Prof, ECE
Prof. Sumaiya Banu *SB*
Asst Prof, Humanities
Prof. Meghana G
Asst Prof, Civil
Prof. Tahir Naquash *TN*
Asst Prof, CSE
Mrs Irshad Begum
Corporator-BBMP
Mr. Gurupreet
Director, Edgate
Technologies
Farha Hameed
Alumni, wireless Protocol Analyst
L&T Technologies
Mr. Dilip Kumar Jain
Parent of Ms. Bhavy Jain
3rd Semester ISE
Mr. Basavaraj
5th Semester

Special Invitees:

Dr. Loganathan R *LR*
HOD, CSE
Dr. Syed Abu Sayeed M *SAS*
HOD, Civil
Prof. Sheik Haroon Safdar *SHS*
HOD, EEE
Dr. Latha Rajagopalan *LJR*
HOD, ECE
Dr. Chandrakumar K *CK*
HOD, Physics
Dr. Sanaulla P.F
HOD, Chemistry

The Internal Quality Assurance Cell (IQAC) meeting is scheduled at 2:00pm on 11-09-2021. All HODs are requested attend the meeting.

Venue: A-Block conference hall

Agenda of the meeting:

- AQAR 19-20 and 20-21
- CO-PO attainment
- IA conduction and evaluation
- Result analysis and Dropouts
- Student registration in AICTE portal
- Seminar series on AICTE initiatives

Hussain Ahmed
Prof. Hussain Ahmed
IQAC Coordinator



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




Internal Quality Assurance Cell

Date:11-09-2021

Agenda of Meeting:

Sl. No.	Points of Discussion
1	AQAR 19-20 and 20-21
2	CO-PO attainment
3	IA conduction and evaluation
4	Result Analysis and Dropouts
5	Student registration in AICTE portal
6	Seminar series on AICTE initiatives

Members Present:

1. Dr. Bhagya Shekar M S, Principal 
2. Prof. Hussain Ahmed, IQAC Head 
3. Mr. Manzoor Ahmed Khan, Secretary HKBKGI
4. Dr. Syed Mustafa. A, HOD ISE 
5. Dr. Salim Shariff, HOD ME 
6. Dr. C. S. Nagabhushana, HOD Mathematics 
7. Prof. Zahira Tabassum, Associate Prof, ECE 
8. Prof. Sumaiya Banu, Asst Prof, Humanities 
9. Prof. Meghana G, Asst Prof, Civil
10. Prof. Tahir Naquash, Asst Prof, CSE 
11. Mrs. Irshad Begum, Corporator-BBMP
12. Mr. Gurupreeth, Director, Edgate Technologies
13. Farha Hameed, Alumni, Wireless Protocol Analyst, L&T Technologies
14. MR. Dilip Kumar Jain, Parent of Ms. Bhavy Jain, 3rd Semester ISE

15. Mr. Basavaraj, 5th semester

Special Invitees:

1. Dr. Loganathan R, HOD CSE *R. Loganathan*
2. Dr. Syed Abu Sayeed M, HOD Civil
3. Prof. Sheik Haroon Safdar, HOD EEE *Sheik Haroon Safdar*
4. Dr. Latha Rajagopalan, HOD ECE *Latha Rajagopalan*
5. Dr. Sanaulla P.F, HOD Chemistry *Sanaulla P.F*
6. Dr. Chandrakumar K, HOD Physics *Chandrakumar K*

Minutes of the meeting:

Sl. No.	Compliance Report of previous meetings	Responsible persons
1.	Seminar series on AICTE initiatives are planned and several faculties have consented to deliver lectures	All HODs
2.	AICTE ATAL FDP is scheduled from 15 th to 19 th November 2021	All HODs
3.	Teaching pedagogies are planned and are being executed	All HODs and faculties
4.	Academic audits were done during August and September	IQAC Head and Principal
5.	Student satisfaction survey was conducted	All HODs

Discussion:

Agenda Points and Discussion	Summary of Discussion	Responsible persons
AQAR 19-20 and 20-21	AQAR 19-20 and 20-21 is to be prepared and submitted	IQAC Head and Criteria owners
CO-PO attainment	<ul style="list-style-type: none">• Methodology to evaluate CO-PO attainment was presented and fine-tuned.• Principal advised all HODs to complete CO-PO attainment for odd semester for AY 2020-2021.	HODs
IA conduction and evaluation	IA manual explaining the process of IA conduction and transparency of IA conduction and evaluation was presented and ratified.	HODs to suggest

Result Analysis and Dropouts	It was observed that the dropout rate was high in 1 st and 2 nd year. Principal advised the members present to strive towards improving the through put and reduce the dropout rate.	All HODs
Student registration in AICTE portal	Principal informed that students could log in to AICTE portal and register for internships and that the same was mandatory.	All HODs and faculties
Seminar series on AICTE initiatives	Seminar series on AICTE initiatives have started form 01-09-2021 HODs were advised to instruct all faculty members and staff to attend to get awareness of the various initiatives from AICTE. Students also may be invited wherever necessary.	All HODs

H. K. S. Reddy
IQAC Head

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