



# HKBK COLLEGE OF ENGINEERING

## Internal Quality Assurance Cell

Date: 08-04-2022

### CIRCULAR

Dr. Tabassum Ara  
Principal  
Prof. Hussain Ahmed  
IQAC Head

Mr. Manzoor Ahmed Khan  
Secretary HKBKGI

Dr. Syed Mustafa A  
HOD, ISE

Dr. Salim Shariff  
HOD, ME

Dr. C. S. Nagabhushana  
HOD, Mathematics

Prof. Zahira Tabassum  
Asso Prof, ECE

Prof. Sumaiya Banu  
Asst Prof, Humanities

Prof. Meghana G  
Asst Prof, Civil

Prof. Tahir Naquash  
Asst Prof, CSE

Mrs Irshad Begum  
Corporator-BBMP

Mr. Gurupreet  
Director, Edgate  
Technologies

Farha Hameed  
Alumni, wireless Protocol Analyst  
L&T Technologies

Mr. Dilip Kumar Jain  
Parent of Ms. Bhavy Jain  
3<sup>rd</sup> Semester ISE

Mr. Basavaraj  
5<sup>th</sup> Semester

**Special Invitees:**  
Dr. Loganathan R  
HOD, CSE

Dr. Syed Abu Sayeed M  
HOD, Civil

Prof. Sheik Haroon Safdar  
HOD, EEE

Dr. Latha Rajagopalan  
HOD, ECE

Dr. Chandrakumar K  
HOD, Physics

Dr. Sanaula P.F  
HOD, Chemistry

The Internal Quality Assurance Cell (IQAC) meeting is scheduled at 2:00pm on 09-04-2022. All HODs are requested attend the meeting.

Venue: A-Block conference hall

#### Agenda of the meeting:

- AQAR 19-20 and 20-21
- COE
- Academic audits
- NBA preparedness of ECE
- Lecture series on AICTE initiatives
- Activities conducted
- CO-PO attainment

*Hussain Ahmed*  
Prof. Hussain Ahmed  
IQAC Coordinator



## HKBK COLLEGE OF ENGINEERING

### Internal Quality Assurance Cell

Date:09-04-2022

#### Agenda of Meeting:

Sl. No.	Points of Discussion
1	AQAR 19-20 and 20-21
2	COE
3	Academic Audits
4	NBA preparedness of ECE
5	Lecture series on AICTE initiatives
6	Activities conducted
7	CO-PO attainment

#### Members Present:

1. Dr. Tabassum Ara, Principal
2. Prof. Hussain Ahmed, IQAC Head
3. Mr. Manzoor Ahmed Khan, Secretary HKBKGI
4. Dr. Syed Mustafa. A, HOD ISE
5. Dr. Salim Shariff, HOD ME
6. Dr. C. S. Nagabhushana, HOD Mathematics
7. Prof. Zahira Tabassum, Associate Prof, ECE
8. Prof. Sumaiya Banu, Asst Prof, Humanities
9. Prof. Meghana G, Asst Prof, Civil
10. Prof. Tahir Naquash, Asst Prof, CSE
11. Mrs. Irshad Begum, Corporator-BBMP
12. Mr. Gurupreeth, Director, Edgate Technologies
13. Farha Hameed, Alumni, Wireless Protocol Analyst, I&T Technologies
14. MR. Dilip Kumar Jain, Parent of Ms. Bhavy Jain, 3<sup>rd</sup> Semester ISE
15. Mr. Basavaraj, 6<sup>th</sup> Semester

**Special Invitees:**

1. Dr. Loganathan R, HOD CSE *R. Loganathan*
2. Dr. Latha Rajagopalan, HOD ECE *Latha*
3. Dr. Syed Abu Sayeed M, HOD Civil *Syed Abu Sayeed M*
4. Prof. Sheik Haroon Safdar, HOD EEE *Sheik Haroon Safdar*
5. Dr. Sanaula P.F, HOD Chemistry *Dr. Sanaula P.F*
6. Dr. Chandrakumar K, HOD Physics *Dr. Chandrakumar K*

**Minutes of the meeting:**

Points discussed	Summary of Discussion	Responsible persons
AQAR 19-20 and 20-21	AQAR 19-20 is almost ready and needs to be fine tuned	IQAC Head
COE	COE for even semester was drafted.	
Academic Audits	Academic Audits have been planned for all the departments in May 2022	IQAC Head, Principal and all HODs
NBA preparedness of ECE	Audits planned from May to assess the preparedness of ECE department for NBA compliance visit.	IQAC Head, Principal and HOD ECE
AICTE lecture and Seminar series on AICTE initiatives	Seminar series on AICTE initiatives have started from 01-09-2021 to bring awareness among staff and students.	
Activities conducted	<ul style="list-style-type: none"><li>• Value addition courses planned by all Departments.</li><li>• ATAL FDP on Embedded System and Robotics was conducted from 15-11-2021 to 19-11-2021.</li><li>• Project exhibition (inter college) is scheduled on 25-06-2022.</li><li>• Bridge course timetable, contents and details of staff handling classes to be prepared section wise.</li><li>• Calypso is scheduled on 14-07-2022 at Ambedkar Bhavan.</li><li>• The college had arranged 19 RTPCR test and vaccination facility in the campus. Faculty and students participated in the drives</li></ul>	All faculties
CO-PO attainment	A common template for CO-PO attainment has been circulated to all the departments	HODs and faculties

*M. S. S. S.*  
IQAC Head

*S. S. S.*  
Principal