

**Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of HKBK College of Engineering on Saturday
24th March 2018 at 2.00 p.m. in the College Board Room**

Members Present

1. Dr. Muzzamil Ahamed, Principal – Chairman / IQAC
2. Mr. Manzoor. A.Khan, Secretary, HKBK Group of Institutions – Member from Management
3. Mr. Syed Safeer Ahamed, Manager / Accounts – Senior Administrative Officer
4. Prof. A.Syed Mustafa, HOD/ISE – Faculty Member
5. Prof. Shaik Haroon Safdar, HOD/EEE – Faculty Member
6. Prof. Sanaulla. P.F, HOD/Chemistry – Faculty Member
7. Dr. Suraiya Tanannum, Associate Professor / ECE – Faculty Member
8. Prof. Savithri Ramesh, Associate Professor/ISE – Faculty Member
9. Ms. Ishrat Jagan, Counselor / Nagawara, Local Society Member
10. Mr. R. Jayanth Bhat, Alumni & Self-Employed-Entrepreneur, International Distributor, Babusapalya, Kalyan Nagar, Bangalore – Alumni & Entrepreneur
11. Mr. Mohamed Arshad / ECE IIIrd Year, Student
12. Dr. G.S Javeed, Analog Design Manager, High Speed Circuits Group, Terminus Circuits Pvt Ltd, Bangalore – 94 – Industrialist
13. Dr. Basavaraj, Associate Professor/Aerospace Department, VTU - Academician
14. Ms. Sagaya Mary, Parent – Stakeholder

The following were granted Leave of Absence

1. Prof. R. Loganathan, HOD/CSE – Faculty Member
2. Ms. Farha Hameed, Alumni - Alumni Member
3. Dr. R. Ganeshkumar, Associate Professor, CHRIST (Deemed to be University)– Academician
4. Mr. Abdul Basheer, Director, BizTime – Employer
5. Prof. Hussain Ahamed, HOD/ ECE – Coordinator / IQAC
6. Mr. Mohammed Rafi, Manager / Office – Senior Administrative Officer

Minutes of the Meeting

Agenda point & Description	Summary of discussions	Specific decision arrived at	Responsibility	Deadline
Review of the Previous Meeting	IQAC Chairman, Dr. Muzzamil Ahamed welcomed the members of the IQAC Meeting. Previous minutes of meeting were reviewed by the members.		All Members	
Action Items of the Agenda	IQAC Chairman, Dr. Muzzamil Ahamed submitted and presented the Report before the members of IQAC on the items of Agenda pertaining to the comments of NAAC Peer Team Visit and Academic and Administrative Parameters		All Members	
Value Added Courses	One Value Added Course (VAC) and one Certification Course was conducted from various departments to upgrade the knowledge and skills of the students on Content beyond the syllabus.	The Chairman recommended to conduct at least one Value Added Course and one Certificate Course per semester for all years of students on the significance and compliance with NAAC Academician and Group Secretary suggested that more Value Added and Certification Courses are to be conducted to ensure that each student has attended at least once in an year	HoDs	Within Each Semester
Skill Development Courses	12 Skill Development Courses are conducted in the name of Student Development Programme (SDP) to supplement more practical with additional tools, languages, frameworks, IDEs	Chairman suggested to have at least one certification course per semester for all students	HoDs	Semester

	and methodologies to ensure the course outcome	Dr. Basavaraj emphasized that Certification Courses and SDPs have to include the curriculum gaps and supplement all the courses.		
Collaboration with Industries	19 MoUs and Tie-ups were made/continued in many industries / organizations since Industrial collaboration extends the avenues for the students.	Dr. G.S Javeed appreciated that efforts on Internship and Industrial visits are good. Also mentioned that <ul style="list-style-type: none"> • It should be strengthened more in the forthcoming year. • Industry Interaction on partial delivery of the contents and involvement in curricular design and functional MoUs are to be concentrated. • IIP Cell to be strengthened 	Principal and HoDs	1 MoU per Semester 2 Activities per MoU per semester
Awareness on CBCS systems	2 CBCS and OBE Programmes were attended by faculty members.	Chairman expressed that faculty and students to make efforts on NAAC and CBCS awareness. Dr. R. Ganeshkumar appreciated and emphasized that more structured programmes are to be conducted on the awareness about the same to the students and faculty.	Principal	Every Semester
Industry Interaction on	Delivery about Industry Interaction was done by 3 Experts from various departments.	Chairman expressed NAAC needs significant efforts Mr.	HODs	Plan at beginning of

Delivery		Dr. G S Javeed emphasized on the role of industry to plan and deliver supplementary courses which are required for the industries		the semester
Flexibility in Academic Courses (Elective Courses)	A total of 77 Open and Professional Electives were given to the students as per their choice in respective semesters	Ms. Farha Hameed, Alumnus, expressed her happiness about the flexibility given in the offering of elective courses she appreciated this effort & wished the same to be continued in the forthcoming years.	Information to all HoDS	
Remedial classes – Slow and Advanced Learners	Remedial class schedule was indicated in the time table and topics to be covered were decided depending upon the student performance in the IA test. Opportunities were given for advanced learners to improve their performance.	Mrs. Sagaya Mary, Parent, appreciated the efforts taken to improve the slow learner performance in the IA test. Ms. Ishrat Jagan, IQAC member suggested that the slow learner practices and advanced learner promotional activities may be made as plan to achieve the desired outcome from different segments of the students	HoDs	Continuous
Seminars	All final Year students were given with schedule to complete the technical seminar. Most of the students have completed.	Participation of students in the seminar was appreciated by all the stakeholders and they expressed that it must be conducted for all the	Department Seminar In-charges	Continuous

		students		
Counseling and Mentoring	<ul style="list-style-type: none"> • 15 to 25 students are allotted for each faculty members for mentoring as the integral part of the system. • HODs counsel special cases of students reported by faculty counseling. • Professional Counselor is available in the college for handling special cases of students. • Mentor mentee ratio is maintained as 1: 20 	It was recommended to have professional counseling to handle diverse set of students	Information to HoDs	Continuous
Academic Calendar	Calendar of Events is prepared at college level for first year and higher semesters separately with reference of the calendar given by the affiliating University and it is followed by all departments.	It was suggested by members that each Department may maintain its own departmental calendar with their departmental activities and engagements.	HoDs	Before the start of the semester
Pedagogy Initiatives for new Faculty Members	Faculty members have attended 7 Pedagogical Programmes.	Members have expressed their satisfaction on the pedagogical Programmes conducted by VTU, College and Department. They enquired about the coverage and contents of the programme.	Principal	Every Semester
Industry Involvement in Delivery	8 SDPs were conducted on Industrial Delivery and 5 industrial visits were made	It was insisted by the members to plan on the subjects well in advance which need the industrial input.	HoDs	Before the start of the Semester
Teaching Learning	Google Class Room, Google Drive, Online Quiz, Digital Library, Online GDB.com for	Principal suggested to attempt new teaching	Faculty Members	Continuous

Methods	Programming, Assignment, Tutorial, Mini Project, Video Learning, Quiz, Audio Visual Presentation, Seminar, Activity Based Learning, Poster Presentation, Overhauling of IC Engines, Model Preparation and Presentation, Survey Camp, Programming, Co-Teaching, Group Discussion, Brain Storming, Aptitude Test, Case Study, Field Survey, Problem Solving were the practices used by various departments	methods, tools and assessment tools based on the nature of the course since method of TLP is evolving.		
Industrial Visit, Internship and Industrial Training Programmes	14 industrial visits and internship from 4 organizations and 2 Industrial training Programmes were conducted.	Members appreciated the efforts and advised to include all the students as beneficiary in such Programmes.		
Faculty up-gradation Examinations (UGC-CSIR-NET, UGC-NET, SLT etc)		It was unanimously expressed that the faculty development is the key for the growth of the institution. The faculty should be encouraged to participate in activities such as FDPs at premier institutions, Examinations on UGC NET, SLET, NPTEL, Industrial certification courses, Value Added Courses, visit to R&D centers and publish papers.	Principal and HoDs	Continuous
FDP in Premier	faculty members participated in 39 FDPs.	Dr. Basavaraj appreciated	Faculty	Continuous

Institutions		the participation of Faculty in FDPs.	Members and HoDs	
Scheme of Valuation	For all Internal Assessment examinations (IAEs) and for the University Examinations, Scheme of valuation is prepared by the respective faculty members of the courses and valuation is enabled through the same. It has been made as the Integral part of the system.	It was appreciated by the members as a good practice for uniform Valuation.	Faculty Members	Continuous
OBE Awareness for Faculty and students	Awareness was given to all faculty members through 5 Programmes conducted by VTU, College and Department.	Members appreciated the efforts on the OBE Awareness Programme along with CBCS system was conducted for all newly joined students and faculty members.		
Quality Publications – Faculty and Students	72 Journal and 8 Conference publications were published by faculty and students published 2 papers.	Members have appreciated but expressed that number of publications should be more. They emphasized on quality publications like Scopus, Web of Science, UGC indexed journal publications.	Faculty members	Continuous
Funded Projects (Completed and Ongoing)	Partial Grant of the Year for Research Project – Rs. 1,85,568/- from Funding of Rs 33,00,000/- by Departments of Civil and Chemistry. 20 Student project grants of Rs. 1,45,000/ from VTU,KSCST, FOSS and College	Members appreciated about the project which was sanctioned with Rs. 33,00,000/- in the 2013 and completed in 2017-18 and expressed their deep concern on more funded projects even w.r.t NAAC and insisted on enhancing efforts. They emphasized to	Principal, HoDs, Faculty Members and Management	Continuous

		have real research culture to be built with regard to publications, prototypes and projects. They emphasized the management support towards the same.		
IPR– Patents and Copyrights	<ul style="list-style-type: none"> • One Patent has been filed by Prof. Surendra K V and Prof. Md. Jibran / ECE department • Formula Handbook has been prepared by Mathematics and used by the students in all the years. 	Dr. G.S Javeed shared his business experiences from his entrepreneurial thought with many examples on IPR and encouraged the culture of knowledge, process, project, product and patent		
Industrial Training Programmes – Exposures to Faculty	<ul style="list-style-type: none"> • INFOSYS has conducted two training programmes for the selected faculty members on Campus Connect programmes. • Google has conducted training programme on Android for selected members of faculty. • 18 Faculty Members have attended 9 programmes 	Secretary expressed his feeling on industrial exposure needed to the faculty members to guide the students to prepare for industry readiness and advised to undergo many industrial training programmes.	Principal and HoDs	Continuous
E-Learning and WiFi Facilities	<ul style="list-style-type: none"> • MOODLE is extensively used for online examination and feedback • GOOGLE CLASSROOM is used to provide all e-notes developed by the faculty members • VTU provides EDUSAT Programmes for many subjects • SLIDESHARE is providing opportunity to post and share e-notes 	Management encouraged developing and posting materials in Google classroom and Moodle and using the VTU Pogrammes and online materials to strengthen our TLP	Faculty Members	Continuous
Faculty visit to Premier Institutions on	<ul style="list-style-type: none"> • 3 faculty members of CSE has visited REVA university for their research • 2 Faculty Members visited IISC and BMSCE 	The institutional level of R&D, Consultancy, IPR, exposure on e-learning,	Management	Continuous with policy

R&D	<ul style="list-style-type: none"> 1 faculty member from MBA visited Bangalore 	IIM	<p>funding and proposals, publications, addition faculties from outside for the same was discussed and concern was expressed to promote the same through policies, incentives and seed money by the Academicians and experts from industry. Management assured to support collaboration and R&D with National Higher and Premier educational institutions.</p>		
Centre of Excellence	No centre of excellence.		<p>The senior faculty members were advised to create the avenues for two to three Centres of Excellence in their departments on their area of expertise.</p>	Senior Faculty Members	Continuous
Incentive for Research	<ul style="list-style-type: none"> Dr. Maaz, Associate Professor/ECE has got Rs. 25,000 / - to present the paper in the International Conference in United States of America (USA). Prof. Tabrez has got Rs. 1,00,000 /- for Incubation centre for student projects and research enabled Activities and they have showcased the Projects in Smart India Hackathon held at Bopal. Ms. Sindhiya Rangunath, Department of Physics, Participated in the Second World Congress on Microscopy and got Rs.3000/- for the presentation and publication of a paper 		<p>Members appreciated the incentives and emphasized to have seed money system to provide fund for special and innovative projects in R&D.</p>	Management	Continuous

	<p>in the conference.</p> <ul style="list-style-type: none"> • Incentive has been provided for three FDPs attended by ECE Department • Prof. Mohamed Latif received Rs. 37505/- for presenting a paper in US Conference. 			
Consultancy - Industry Institute Partnership	<ul style="list-style-type: none"> • Cube Testing for Concrete in the construction of College Building • Water Testing for Hostel • Mean Sea Level for our college 	Members suggested to take-up some of the in house works for the minimum level needs along with outside opportunities and improve the expertise needed for the ventures.	Principal , HoDs and Faculty Members	Continuous
Social Awareness Programmes	<ul style="list-style-type: none"> • Drug Awareness, Swatch Bharat, Blood Donation Camp and Traffic control through NSS • Awareness of Garbage Disposal Program through Swachh Bharath conducted at college level in which 144 students have participated. • CICC conducts lot of women empowerment programmes • Social Projects such as Non Invasive way of blood sugar monitoring, Karanja Seed Oil as Bio-diesel, Mechanised broom as swachh bharat initiative and Non Conventional tread mill concerting mechanical energy in Electricity were done by the students and used for the public. • NSS conducts Drug Awareness, Free Eye Testing Camp and Awareness on Engineering Education. 	Local Counselor expressed her support on social Awareness Programmes and Extension Activities at the level of adaptation of a village, education at schools, cleaning the city with national agenda, centre on Medical aid to the nearby places, NGO and Government supported engagement. Our senior managers reported their past experiences and exposure of all students and faculty members on one way or another created.	Principal and HoDs	Continuous

Extension Activities	<p>25 Extension Activities were conducted by the college to benefit the society in terms of</p> <ul style="list-style-type: none"> • Tree Plantation, Blood Donation, Eye Camp, Dental Camp through NCC • Providing Barricades to City Traffic in Nagawara • Education in Nearby Schools of Nagawara. • Cleaning programs in Razak Sab Palya through Swaach Bharath conducted at college level in which 144 students have participated. 	Coordinator expressed that departments should ensure that all students involved in any of the activity in a year.	Principal and HoDs	Continuous
Department Clubs	Intercollegiate Fest “TECH-I3” was conducted from 13.03.2018 to 14.03.2017 by Mechanical department and 400 students participated on the same.	Alumni members expressed their willingness to train the students	Departments	Continuous
Co-Curricular and Extra-Curricular Activities	8 Co-Curricular and Extra-Curricular Activities and Festivals with multiple events were conducted to benefit the students to acquire technical and life skills.	On student development, many factors like participation in curricular, co-curricular, extra-curricular, forum, our-reach, innovation, social and extension activities, presentations, model making, project and product development, activity based learning, student centric learning avenues and publications to the desired level were greatly emphasized by the secretary and the Director	Principal and HoDs	Continuous

Awareness on Emerging Technologies and Social Issues	<ul style="list-style-type: none"> • Circuit Debugging was conducted by EEE department 	Industrial expert expressed that more awareness programmes are to be conducted on trends and technologies, Latest or top 10 technologies, Social and environmental issues.	Principal and HoDs	Continuous
MoU and Functions	<ul style="list-style-type: none"> • Training on Modeling and Analysis software was conducted by Mechanical Department on 01.03.2018 through MoU • Industrial Visit was arranged on MoU and delivery was done by the expert Mr. N.T.Amith • Industrial Visit arranged to KGTTI by EEE department 	Members expressed their concern on functional part of the MoUs. They emphasized that more MoUs are to be signed to make the industries as partners in our TLP and they should be functional on the scope.	Principal, HoDs IQAC and OBE Coordinators	Continuous
Career Development Programmes – Student	<ul style="list-style-type: none"> • Soft skill Training Programme was conducted for more than 2 weeks by Placement Cell. All Final year students will get benefitted out of it. • Two Higher Educational Programmes were conducted for the students to join PG programmes after the Graduation. • ECE has conducted SDP on Group Discussion and Mock Interview. • Department of Mechanical has conducted SDP on Awareness Programmes • MBA has conducted two programmes namely How to crack the Interview with DELL and Improving Communication skills 	Both Academicians and Industrial People agreed that the choice should not be limited to the students. Three dimensional approach to Placement, Higher Education and Entrepreneurship are emphasized by them for Career development to the students.		
NPTEL, EDUSAT and ICT Facilities	<ul style="list-style-type: none"> • NPTEL videos, EDUSAT programmes on the courses are used by the students for self-learning and faculty for teaching the courses. • ICT Facilities are available in all the classes 	Group Secretary enforced the faculty members to use all online medium of education to be leveraged or	Faculty members and students	Continuous

	for the effective teaching with PPTs, Online Materials, e-materials stored in Google classroom.	our system.		
Motivational Programmes	<ul style="list-style-type: none"> • CICC, a College level women development cell has conducted many motivational Programmes for Girl students. • Alumni are also invited for motivational programmes • HOD EEE has conducted many motivational programmes to the students • Department of MBA has conducted Leadership skills and Co-curricular Programmes on every Saturday as integral part of the programme. 	Faculty members explained the readressal mechanism, student counsel and motivation programmes and assured to promote fearless and expressive culture in the minds of the students	Faculty members	Continuous
IQAC Department Meeting	<ul style="list-style-type: none"> • IQAC Audits is normally conducted in March as third quarter. • Followed by each audit, IQAC meeting at college level will be convened with IQAC Members. There suggestions are recorded in the minutes of the meeting and it is used as the guidelines for the later period and implementations. • Department conducts their Academic Audit 3 times in a semester after each IAE • PAC meeting was conducted by CSE, ISE, Mechanical, EEE and ECE Departments in January 	Group Secretary shared his experiences on the IQAC Audit, AAA and IQAC functionalities. Members expressed to strengthen the IQAC functionalities.	HoDs and IQAC Coordinator	Continuous
Best Practices	Each department has their best practices in 2 or 3 strong areas in which they excel every year.	Members appreciated to successful models in each portfolio and advised to	Principal and HoDs	Continuous

	<ul style="list-style-type: none"> • CSE has Usage of Moodle and Additional Labs to the student as Best Practices • ISE has Online Hands-on sessions, Activity Based Learning , Converting Projects into Papers as Best Practices • ECE has Mini-Project, Student Exposure through SDP, Providing more electives as their best practices. • Mechanical has Technical festival every year, Activity based Learning and Industrial Visit to RTPS were the best practices • EEE has Linking lab to theory, CBS in Lab (Speed Control of IM) as best Practices • Civil has Latest Ideas on Projects, Consultancy to the college, Making Proposals as best practices. • Mathematics department has co-teaching and bridge courses as best practices • Chemistry has Student seminar and e- Notes as their best practices. • Physics has remedial class as best Practice • MBA follows Case Study as the best practice. 	<p>make them as best practices to the departments as common successful traits and unique selling points of the college. These may be made as best practices to the college.</p>		
<p>Academic File (Course File) (Attendance, Faculty Diary)</p>	<p>For each course, this record was maintained as mandatory record which contains syllabus, CO, CO-PO Mapping, Time table, Lecture Schedule, Lesson Plan, Question Paper and Sample Answer Books, Lecture Notes, Faculty Diary, Attendance Report, Nominal Roll, Assignment, Case Studies, Tutorials, Scheme of the valuation, Innovative Practices, Attainment Record, etc</p>		<p>Information to Department</p>	

CO-PO Mapping and Attainment	Expected Level was calculated from CO-PO Mapping from all courses. Every Semester attainment of all courses was calculated and in turn POs and PSOs were calculated. Analysis is normally carried with a batch of Data for 8 semesters.		Information to Department	
Departmental Activities	Records are maintained for all Curricular, Co-curricular, Extra-Curricular, Outreach, extension, Content Beyond Syllabus / Student Level (Guest Lecture, Seminar, Webinar, Hands on Training, Symposia, Conference, Motivation, Counseling), Faculty Development and Department driven activities (Industrial Visit, Internship, Industrial Training Programmes, Industry Academia Initiatives like Hackathon, IMTEC etc	Members appreciated the record keeping and enforced on common standards.	HoDs	Continuous
PAC / DAEC	In all departments, PAC meeting had been conducted and Minutes of the meeting were recorded.	It was suggested by all as stakeholders to have PAC, DAC, IQAC, AC, FC and GC to be conducted on the desired periods and approved recommendations have to be driver for the system	Principal, HoDs, Faculty Members and Management	Continuous
SDP / Add-on Courses	All departments completed one or two SDPs as Add-on-Courses.	Members emphasized that add on courses are to be devised to supplement and bridge curricular gaps of the courses and they are to be planned earlier.	HoDs and Faculty Members	Every Semester
Expert / Guest Lectures	6 expert Lectures and 8 Guest Lectures were conducted in the Academic year	More invited talks in terms of Expert and Guest Lectures were emphasized	HoDs and Faculty Members	Continuous

		by the members for content and content beyond syllabus respectively		
Time Table – Class, Faculty and Master	Time tables pertaining to class, faculty and master time table are maintained in all the departments.			
Content Beyond Syllabus Activities	Records are partially maintained for CBS Activities. It should consist of Approval, Circular/ Brochure, Schedule, List of beneficiaries, List of experts, profile of the experts, Statement of expenditure, Summary Report, Certificates if any, Photographs, Course Material, etc	Members expressed that this is only major avenue through which student will get the platforms to exercise more. Hence it was recommended by the members to conduct nearly 20 content beyond syllabus activities per year which is called student association activities.	HoDs	Continuous in 2 semester
Class committee Meeting	Three class committee meetings are conducted regularly.	Members expressed to continue the departmental regular meetings	Information	
Parent Teacher Meeting	Parent meeting is happening time to time with faculty or class advisors. But organized meeting is not in place.	Members expressed to continue with the regular departmental meetings	Information	
Assessment Reports	Soft copy is available on the assessment. Sample Papers, Scheme of Valuation, Question Paper, Assignment, Tutorials, Case Studies, Mini Projects, Sample Observations, Records and Project Reports are available but assessment tools are limited for CO attainment	Members appreciated the record keeping.	Information	

<p>Industry Academia Initiatives like Hackethon, Ideathon, Intec, etc</p>	<ul style="list-style-type: none"> • In CSE, few students have participated in SIH • In ISE, 6 students have participated in Hackethon • Mechanical has participated in IMTEC and demonstrated many models in the stalls. • Mechanical students have presented a project in Smart India Hackethon (Online) • In EEE, 2 students conducted the programme - Aqib mastan 	<p>Industry expert expressed that students' level should be raised to have more participation in National level Industry Academia programmes with their creative thoughts. They advised to establish Creativity and Innovation Forum in the Institution.</p>	<p>HoDs and Faculty Members</p>	<p>Continuous</p>
<p>Professional Body Activities and Membership – students and Faculty</p>	<ul style="list-style-type: none"> • ISTE has 53 faculty members and 50 students • CSI has 6 faculty members and 162 students • IETE has 25 faculty members and 195 students • IE has 5 faculty members and 23 students • ASCE has 1 faculty member 	<p>Dr. G.S Javeed and Mr. R. Jayanth Bhat expressed the deep concern on activities in supporting systems with clubs, cells, forums and chapters and functions as additional avenues to the students and content beyond syllabus activities. He expressed to generate more and provide ground for the experience of students and faculty members.</p>	<p>Principal and HoDs</p>	<p>Continuous</p>
<p>Student Mentoring and Support & Grievance Redressal Cell and Counseling and Guidance</p>	<ul style="list-style-type: none"> • They are effectively functioning as the Integral part of the system and regular documentations are maintained. • Mentor mentee ratio is maintained. • Grievance Redressal and CICC for Women development are functioning well with the headship of senior people. • Professional counselor was appointed for 		<p>Information</p>	

	<p>handling special kinds of students</p> <ul style="list-style-type: none"> • Career guidance is supported by Placement Cell. 			
Students Council and Motivational Programmes	<ul style="list-style-type: none"> • Student administration is available in college level committees under the guidance of faculty coordinators like sports day, college day, CICC, Class monitoring Committee, departmental clubs like Information Security Club and ENIAC clubs etc. • Many motivational Programmes are conducted as part of Induction programmes, • Psychological Programmes and Soft skill Development programmes by Placement Cell. 		Information	
Placement and Higher Education	<p>73 companies were arranged for the placement from the salary of 3.0 lakhs to 9 lakhs and provided 185 offers</p> <p>Principal elaborated to the avenues created and to be created on three dimensional avenues and approaches for the students on placement, higher education and Entrepreneurship and efforts were suggested by all one by one as their views.</p>	Members appreciated the placement efforts and advised to have core companies for non-circuit branches also	Placement Officer	Continuous
Sports and Games, Annual Day and Cultural Activities	Sufficient Activities are conducted to provide the opportunities to all students	In order to develop the multi-faceted talented professionals, it was decided to conduct more events in Annual Day, Cultural festival, Sports and Games, National Days and Festivals and Universal Values	Principal, HoDs, Annual Day Coordinator and Sports Officer	Continuous
Management	SAPINCE, Google Class Room, Moodle,	Members appreciated on e-	Information	

Information System	Accounting and Library systems are acting as major Management Information systems in our college	governance avenues and advised all the faculty members to use more.		
IQAC	Secretary viewed the need of better initiatives on Quality Policy, Feedback, IIP Cell, EDC, Alumni Corpus Fund, Alumni Involvement, IQAC initiatives, National Standards – NBA, NAAC, NIRF discussion towards the promotion of strategic development and deployment in the system was carried out.		Principal, All coordinators and HoDs	Continuous
Environment Consciousness (Green Campus, Rain Water Harvesting, Energy Conservation)	It is all in the practice. Innovation to be applied more in the ground in terms of live projects.	The members suggested to have environment consciousness on Green Campus, Rain Water Harvesting, Energy Conservation and appreciated the efforts made	Faculty Members and students	Continuous
Innovation (Moodle, Financial support for effort)	Usage of Moodle, Google classroom, NPTEL, EDUSAT are available at learning level. Innovative thoughts, projects, solutions, societal contributions, self-sustainment, reach at state, national and international are on the thought process	Faculty members were advised to use the same in higher level.	Faculty members	Continuous
Scholarship	<ul style="list-style-type: none"> • Minority Students – 60 students for the worth of Rs. 19,80,000 • SC and ST Students – 2 students for the worth of Rs. 60,000 • Kashmir Students – 2 students for the worth of Rs. 58,000 • Other BC Students – 35 students for the worth of 10,21,000 • Total of 99 students for the worth of Rs. 31,19,000 	Members have appreciated on the scholarship for the students in all categories and expressed to continue the same for the forth coming years.	Management	Continuous

Vote of Thanks	IQAC Chairman, Dr. Muzzamil Ahamed thanked the members for their guidance towards the growth of the institution		Information	

Muzzamil Ahamed
Secretary IQAC

